

Public Document Pack



Meeting: Executive Advisory Panel - Future Communities

Date: Thursday 2nd November 2023

Time: 5:00 pm

Venue: Virtual Meeting, via Zoom

The meeting will be available for the public to view live at our Democratic Services' YouTube channel:

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To Members of the EAP Future Communities

Councillor Scott Edwards (Chair), Wendy Brackenbury, Phillip Irwin, Macaulay Nichol, Joseph Smyth, Lee Wilkes and Jean Addison

Substitutes:

Councillors Richard Levell and Leanne Buckingham

Agenda			
Item	Subject	Officer Presenting Report	Page No
01	Apologies for non-attendance		-
02	Members' Declarations of Interests		-
03	Minutes of the meeting held on 7 th September 2023		5 - 10
Items for discussion			
04	Special Educational Needs and Disability (SEND) and Education, Health, and Care Plans (EHCP) Update	Neil Goddard	11 – 34
05	Wilby CE VA Primary School Relocation to the Glenvale Park Development, Wellingborough	Marsha Brown	35 - 36
06	Any Other Business		-
07	Forward List of Items for the EAP		-

Urgent Items	
	To consider any items of business of which notice has been given to the Proper Officer and the Chair considers to be urgent, pursuant to the Local Government Act 1972.
08	Close of Meeting
	<p style="text-align: center;">Adele Wylie, Monitoring Officer North Northamptonshire Council</p> <p style="text-align: center;"></p> <p style="text-align: center;">Proper Officer 25th October 2023</p>

This agenda has been published by Democratic Services.

Committee Officer: Callum Galluzzo

✉ democraticservices@northnorthants.gov.uk

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Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

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Minutes of a meeting of the EAP Future Communities

At 5.00 pm on Thursday 7th September, 2023 held Virtually, via Zoom

Present:-

Members

Councillor Scott Edwards (Chair)

Councillor Jean Addison

Councillor Wendy Brackenbury

Councillor Joseph John Smyth

Officers

Anne Marie-Dodds

Jo Hutchinson

Sall Crew

Marsha Brown

Callum Galluzzo

Assistant Director Education

Senior School Improvement Manager

Transport Strategy Manager

Project Support School Organisation

Democratic Services

20 Apologies for absence

Apologies for absence were received from Councillors Phillip Irwin, Macaulay Nichol and Lee Wilkes.

21 Members declarations of interest

The chair asked members to declare any interests on items present on the agenda.

No declarations were registered.

22 Minutes of the meeting held on 13th July 2023

RESOLVED that:-

The minutes of the meeting held on 13th July 2023 be approved as a correct record and signed by the Chair.

23 Sustainable Modes of Travel to School Strategy (SMOTS)

Members received a report which sought to provide members of the Executive Advisory Panel with an update on the progress of the Sustainable Travel to Education Strategy.

It was heard that the Education and Inspections Act (2006) placed a range of duties upon local authorities to promote the use of sustainable travel and transport, intended to support the choices and flexibility of educational provision across the country. The Act outlined four main elements to promoting sustainable modes of travel, including the assessment and audit of sustainable travel options within the local authority, the development of a strategy for the promotion of sustainable travel to schools and other

educational or training facilities. As such, North Northamptonshire Council was required to produce and publish its Sustainable Modes of Travel to School Strategy (SMoTS) annually.

Members heard that the proposal would assist the Council in meeting the priorities including:

Better, Brighter Futures

- Supporting schools to provide physical activity programmes through our Healthier Schools Programme.
- Supporting schools to provide physical activity programmes through our Healthier Schools Programme.
- Safe and Thriving Places
- Enable people to travel across North Northamptonshire and beyond

Green, sustainable Environment

- Promote sustainable, active travel
- Embed low carbon technology, sustained and improved green infrastructure, and sustainable forms of transport fit for the future.

Members then heard that the proposal would assist the Council in developing and delivering The Council's Local Transport Plan, which the Council has a statutory duty to deliver. As well as the Carbon Management Plan in reducing the carbon impact of travel to education.

It was noted that the current strategy for North Northamptonshire was the Northamptonshire SMoTS, adopted by the former County Council in 2014/15. It was proposed that the Sustainable Travel to Education Strategy be consulted on for six weeks from 14th September until 26th October 2023 to allow the community and in particular the school community to comment on the strategy.

Following debate it was:

RESOLVED that Executive Advisory Panel (EAP) note the proposals to be submitted to Executive requesting the approval of the Sustainable Modes of Transport Strategy.

24 Wilby CE VA Primary School Relocation to the Glenvale Park Development, Wellingborough

Members received a report which sought to inform the Executive Advisory Panel of the outcome of the expression of interest, interview and selection process and to inform the Executive Advisory Panel of the outcome of the formal public consultation following the interview panel's recommendation.

It was noted that as part of the expressions of interest application process there was a requirement for the applicants to clearly set out how any move would support the existing school community as well as those living in the new Glenvale Park development. Two expressions of interest were received and a robust interview process took place lead by a panel of representatives.

A formal 30-day public consultation was undertaken in September 2023, following the panel's recommendation that Wilby CE VA Primary should be the school that relocates to the Glenvale Site.

Following debate it was

RESOLVED that the Executive Advisory Panel (EAP) noted the proposals to be submitted to Executive requesting the approval to relocate Wilby CE VA Primary School to the Glenvale Park site.

25 The Establishment of a North Northamptonshire Standing Advisory Council for Religious Education (SACRE)

Members received a report which sought to update the Executive Advisory Panel on proposals for the establishment of a North Northamptonshire Standing Advisory Council for Religious Education (SACRE).

It was noted by members that there was currently a SACRE serving the whole of Northamptonshire and that every local authority had a duty to establish a permanent body known as the Standing Advisory Council for Religious Education (SACRE) in accordance with the Education Act 1996.

The report set out a proposal to establish a specific North Northamptonshire SACRE to reflect the change to a unitary authority. A North Northamptonshire SACRE would:

- Fulfil SACRE statutory duties operating as North Northamptonshire unitary authority;
- Ensure that SACRE membership is reflective of the local communities, religions and beliefs in North Northamptonshire; and
- Ensure the best outcomes for all children by collaboratively engaging with schools in North Northamptonshire to facilitate high quality Religious Education (RE) and collective worship, suitably tailored to specific locality strengths and areas for improvement where appropriate.

Members commented on the need to ensure that the proposed North Northamptonshire SACRE and any SACRE representing West Northamptonshire work closely and collaboratively to ensure the most effective use of resources.

Following debate it was:

RESOLVED that the Executive Advisory Panel (EAP) the proposals to be submitted to Executive requesting the approval of the establishment of a North Northamptonshire SACRE.

26 School Effectiveness Update

Members were presented with a school effectiveness update including inspection outcomes for the end of July 2023 and headline pupil outcomes across North Northamptonshire for the end of July 2023.

It was noted that the data presented to the Executive Advisory Panel was not validated and would not be validated until the Autumn Term.

Members heard that in relation to inspections for July 2023 the England average for all schools percentage of good or outstanding was set at 88.7%. North Northamptonshire schools are averaged at 85.1% representing a 3.6% gap but also representing a 6.4% increase for North Northamptonshire compared to July 2022 inspection result. For All Primaries the England average was 90% with North Northamptonshire averaging 84.7% but representing a 7.2% increase from 2022. For all Secondaries the England average was 81.45 with North Northamptonshire averaging at 81.4%, a 5% increase from July 2022.

Members heard that in relation to Good Level of Development (GLD) at the end of reception year the national average was 67.3% with North Northamptonshire figuring totalling 67.3% however this represented a 4% increase in 2023 from the previous year representing a significant improvement. It was heard that targeted work had been undertaken with schools who fell below national. Data relating to the north Northamptonshire locality were also provided.

Members then heard that in relation to Year 1 Phonics the England average outcome was at 81% which was a 5% increase since 2022, in comparison North Northamptonshire outcomes were at 76.8% however it was stated that this represented a 5% increase from 2022. With regards to national Key Stage 1 Reading, Writing and Maths (RWN) combined outcome for 2023 the national average was at 56% where the pupils had achieved expected in all three areas. The North Northamptonshire average in comparison was 52.8% representing a 3% increase from the previous year.

Members heard that the national Key Stage 2 Reading, Writing and Maths (RWN) combined outcome for 2023 the national average was at 59% where the pupils had achieved expected in all three areas. The North Northamptonshire average in comparison was 55.5%. It was further noted that the national RWM percentage remained unchanged as had the North Northants percentage.

Members then heard regarding Key Stage 4 and 5, early indications of data based on 14 of 20 secondary schools in North Northamptonshire showed that 63% of students had attained 4+ score in English & Maths. It was noted that this data was likely to change and that exam/marking adjustments had revised to pre covid-19 arrangements. It was noted that further data would be presented to the Executive Advisory Panel once the data had been collected and finalised.

It was then noted that the education team would continue to use data to inform targeted work with schools making best practise common practise as well as targeted work on reviewing curriculum impact facilitating rapid improvement of pupil outcomes by the end of 2024.

Other priorities included:

- A Phonics and Reading Focus
- Co-producing a partnership vision for education.
- Engaging with partners to develop an action plan for locality priorities.
- Developing an approach to school improvement making best practise common practise.

It was heard that a project was being undertaken callee “Leading English in Schools” which was being started with an audit tool to focus and complete to understand where the strengths of leading English are in North Northamptonshire Schools and where there are areas to improve on.

27 Forward List of Items for the EAP

The following items were agreed for the November meeting:

- Educational Healthcare Plans and Early Years Update
- Speech and Language Provision
- Analysis of LEA School Examination Results

RESOLVED that: the Executive Advisory Panel Future Communities agreed Future items for its meetings.

28 Close of Meeting

There being no further business, the Chair thanked Members and Officers for their attendance and closed the meeting.

The meeting closed at 6.00 pm

Chair

Date

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Executive Advisory Panel – Future Communities 2nd November 2023

Briefing Title	SEND and EHCP update
Briefing Author	Charlotte Franks – Interim Head of SEND charlotte.franks@northnorthants.gov.uk

List of Appendices

Appendix A – Performance Data for Education Health and Care Plans

1. Purpose of Briefing

The Executive Advisory Panel requested an item of Education, Health, and Care Plans to be discussed at the next EAP. This report provides updates for the SEND services and provides specificity around the EHC team.

2. Executive Summary

- 2.1 This Children's Services report, which provides data for this item, covers the period October 2022 to September 2023.
- 2.2 There continues to be a high volume of requests for statutory system which is placing pressure across the system. SEND services need to continue to invest in early help services to support emerging needs as they present themselves to support children and their families at earlier stages of their SEND journey.
- 2.3 There has historically been seem lost faith in the system and repairing relationships with schools and families continues to be a high priority.
- 2.4 There has been instability within the EHC team and the permanent recruitment and development of this team is a high priority.

3. Recommendations

- 3.1 The local authority continues to invest in earlier preventative support in the form of outreach and early help support to mainstream schools.
- 3.2 There is continued improvement of engagement with the sector including half termly SENCO meetings, SENCO conferences, Meet the Team parent events. There has been recent training from the EHC team on the phased transfer process and annual reviews and these have been well attended by the sector.

- 3.3 Permanent recruitment within the Education, Health and Care team is underway. This will provide the service with much needed stability and enable them to continue to develop and improve services. A re-organisation of roles within the service will also improve communication.
- 3.4 The SEND services continue to invest in opportunities to expand specialist provision. They also continue to look for opportunities to bid for new special schools.

4. Briefing Background

- 4.1 The EHC service has been under close monitoring with the development of the Children's Services Performance Report. On a monthly basis the data is circulated, and service leads are invited to provide commentary. This report is then discussed in Children's Services monthly Improvement Board. This report has been included to provide some data for EAP to consider.
- 4.2 Whilst data demonstrates that the performance with meeting 20 week timescales is high, there are other factors to consider.
- 4.3 Due to the timeliness of advices (from Educational Psychology, social care and a range of health services) this often leads to finalising the plan by naming a type of provision as opposed to an actual school name.
- 4.4 The increased number of EHCP's is placing strain on the system. There is increased demand of both the Higher Needs Funding block that funds EHCP support. There is also increased demand for specialist settings.
- 4.5 The quality of EHCP's is not where we would want it. There needs to be significant work done to improve the plans. With such a large number of plans (over 3700) improving the quality of all plans will be a significant exercise.

5. Timeline

- 5.1 None

6. Implications (including financial implications)

- 6.1 The increased number of children with SEND and children/young people with an EHCP places financial strain on the local authority.
- 6.2 The lack of capacity in the specialist sector is providing a financial strain on the commissioning of independent school placements which often cost significantly more. They are also less likely to be in the community of the family.
- 6.3 Without investment in support for the EHC team, they are unable to fulfil statutory duties and therefore there would be reputational risk for the council.

7. Conclusions

- 7.1 Continue to monitor the EHC performance data, and enhance the measures to look at timeliness of all advices and plans finalised by type.
- 7.2 To continue to look at the sufficiency of specialist places including the opening or expansion of unit provision.
- 7.3 To look for opportunities to enhance the offer and support for SEND children in mainstream schools.
- 7.4 To reinvigorate the quality of EHCP action group.
- 7.5 To continue to provide forums and events for the sector to improve relationships.

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Appendix A

Section of the Children's Services Performance - North Northamptonshire

September 2023

Last updated: 13 October 2023

Report leads: Ian Atkinson & Henrietta Agyemang

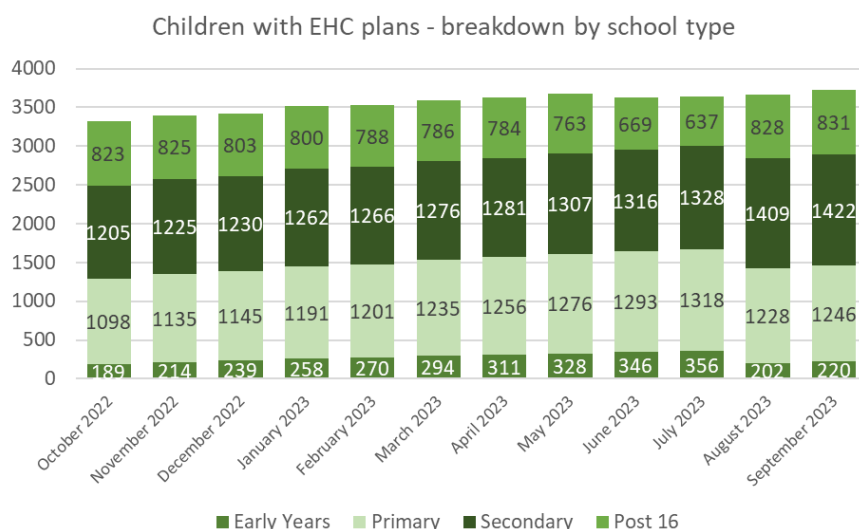
Additional contributors: Freddy Vayalil & Penni Cragg

Practice and delivery narrative: Service Managers

Children and young people with EHC Plans

An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify educational, health and social needs and set out the additional support to meet those needs. An EHC plan can only be issued after a child or young person has gone through the process of an Education, Health and Care needs assessment.

Latest Performance



Performance Team Analysis

Increasing In September 2023, 3,719 children and young people had EHC plans, of which 38.2% *secondary-aged pupils*, 33.5% *primary-aged pupils*, 22.3% *post-16 children* and 5.9% *early years pupils*.

The population of children with EHC plans has increased (+52 children) compared with last month when 3,667 children were recorded. The cohort is gradually increasing again following a period of decrease between May-June 2023. There are 404 more EHC Plans now than there were 12 months ago.

September 2023 By comparison, 3315 children had EHC plans in September 2022

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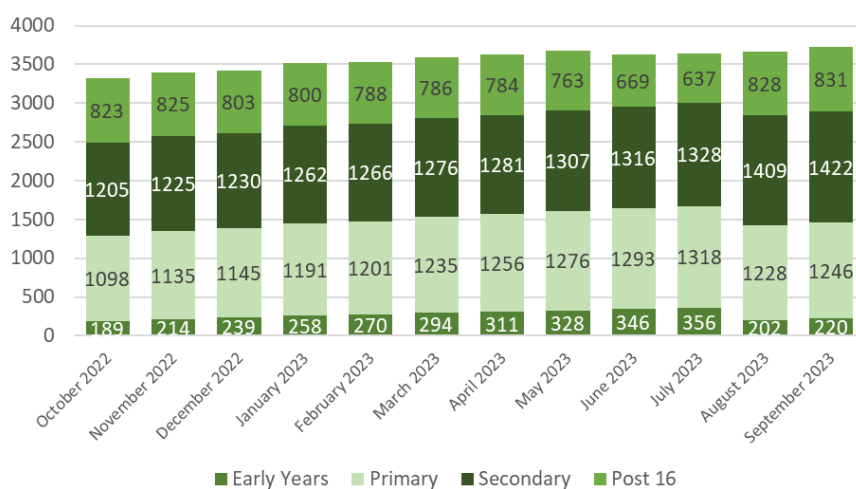
Special Educational Needs

SENx: Number of children and young people with an EHC Plan – breakdown by phase

An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify educational, health and social needs and set out the additional support to meet those needs. This measure provides a breakdown of children with an EHC Plan by school phase.

Latest Performance

Children with EHC plans - breakdown by school type

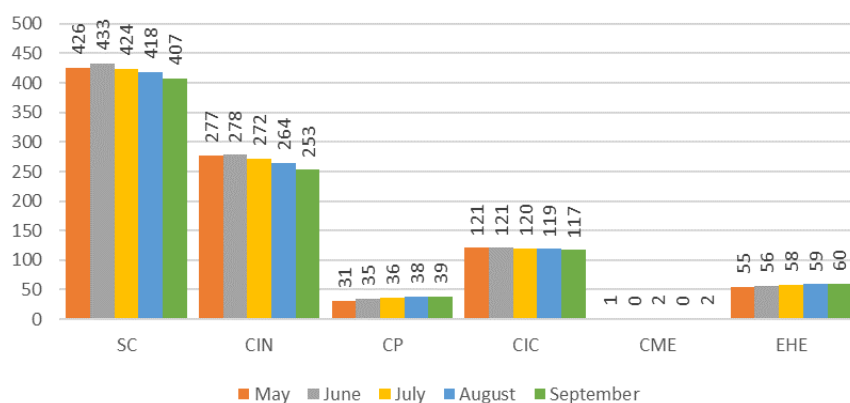


Benchmarking

Benchmarking information available soon.

Contextual Measures

Children with EHC Plans in other cohorts



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Special Educational Needs

SENx: Number of children and young people with an EHC Plan – breakdown by phase

Service Manager Update

The change in the number of plans this month is likely attributed to the time of year and movement into new school settings.

For June and July, the team had more new EHC plans to issue than 12 months ago – this is being monitored monthly to see if the team can identify any patterns throughout the year. 30 decisions of no to assess were also made and the team have developed a new DMG process which makes the decision making more robust.

Sept 2023

Performance Team Analysis

Increasing

There were 3,667 children and young people with EHC Plans at the end of August 2023, of which 38.4% secondary-aged pupils, 33.5% primary-aged pupils, 22.6% post-16 children and 5.5% early years pupils.

The population of children with EHC plans has increased (+28 children) compared with last month when 3,639 children were recorded. The cohort is gradually increasing again following a period of decrease between May-June 2023. There are 395 more EHC Plans now than there were 12 months ago.

The primary school subgroup has increased by 11.9% since September 2022, while the early years and secondary school subgroups have grown by 13.9% and 11.9% respectively. On the other hand, the post-16 school subgroup decreased by 0.5% since September 2022.

August 2023

Out of the 3,667 children with EHC plans in August, 418 children were also identified in the social care caseload, 264 children in the CIN cohort, 38 children in CP cohort, 119 children in the CIC cohort and 59 children were also the EHE cohort.

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Special Educational Needs

SEN2: Number of requests for statutory EHC assessment

A statutory assessment is a detailed investigation to find out a child's special educational needs and what special help the child needs. A statutory assessment is only necessary if the school or early education setting cannot provide all the help that the child needs.

Latest Performance



Benchmarking

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Special Educational Needs

SEN2: Number of requests for statutory EHC assessment	
Service Manager Update	
Sept 2023	<p>It is usual to experience a lower number of requests during the summer holidays.</p> <p>Whilst 58 is lower than other months of the year it is higher than August figures in previous years. Many of these requests were made from school settings and may be due to SENDCo's not being able to complete them due to busy Summer Terms so complete them at the beginning of the Summer holidays. The team had also requested that settings submitted any pupils who are going through the Phase Transfer 2024 and require a plan to submit the request before the end of the summer holidays to ensure school places can be allocated in a timely way.</p>
Performance Team Analysis	
Stable	<p>64 requests for statutory assessment were recorded in September 2023, 4 more than the previous month. The same outcome was achieved in September 2022.</p> <p>Overall, number of requests for statutory assessment decreased by 27 since the peak in May 2023.</p> <p>In the last twelve months, an average of 84 requests have been received per month, compared with 77 requests received per month in the corresponding period (October-September) last year.</p>
September 2023	

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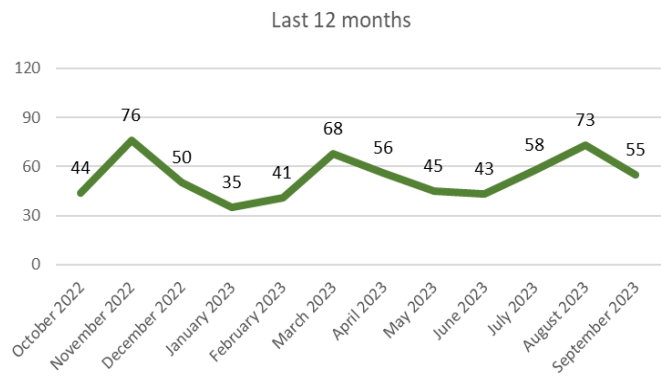
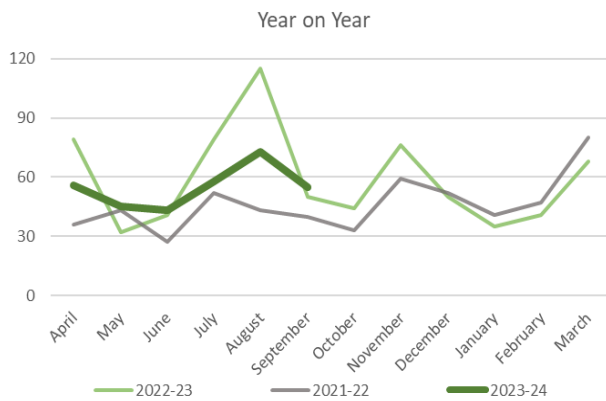
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Special Educational Needs

SEN2b: Number of EHC assessments completed

Latest Performance



Benchmarking

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Special Educational Needs

SEN2b: Number of EHC assessments completed

Service Manager Update

	<p>The service have been working hard over the summer to ensure that the high number of requests at the end of the summer term are completed.</p> <p>Last year, the team were focusing on the out of time assessment which is why the previous years data is at 115. This year in August the out of time assessments were reduced to 0. Weekly monitoring is in place to ensure that OOT assessment do not continue to rise.</p> <p>The EHC Team have developed an Assessment Team where a manager is responsible for overseeing the Assessment process. The first month of this has been really successful and the manager has done a fantastic job of organising the team to write a significant number of plans in one month. As a team, confidence is high with the team's ability to write plans however this will be significantly impacted in the next few months by the late lead professional advice being received.</p>
Sept 2023	

Performance Team Analysis

Stable	<p>55 EHC assessments were completed in September 2023. This marks a slight decline from last month's performance of 73 completed EHC assessments. Yet, September 2023 is ahead of the same month last year (50 completed EHC assessments) and two years ago (40 completed EHC assessments).</p> <p>An average of 52 EHC assessments were completed in the last twelve months.</p>
September 2023	

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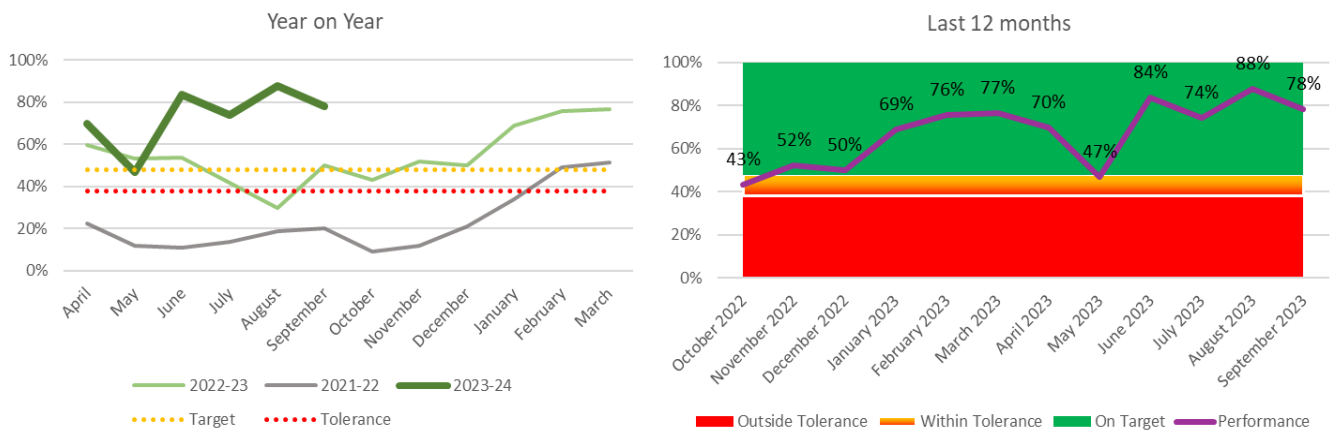
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Special Educational Needs

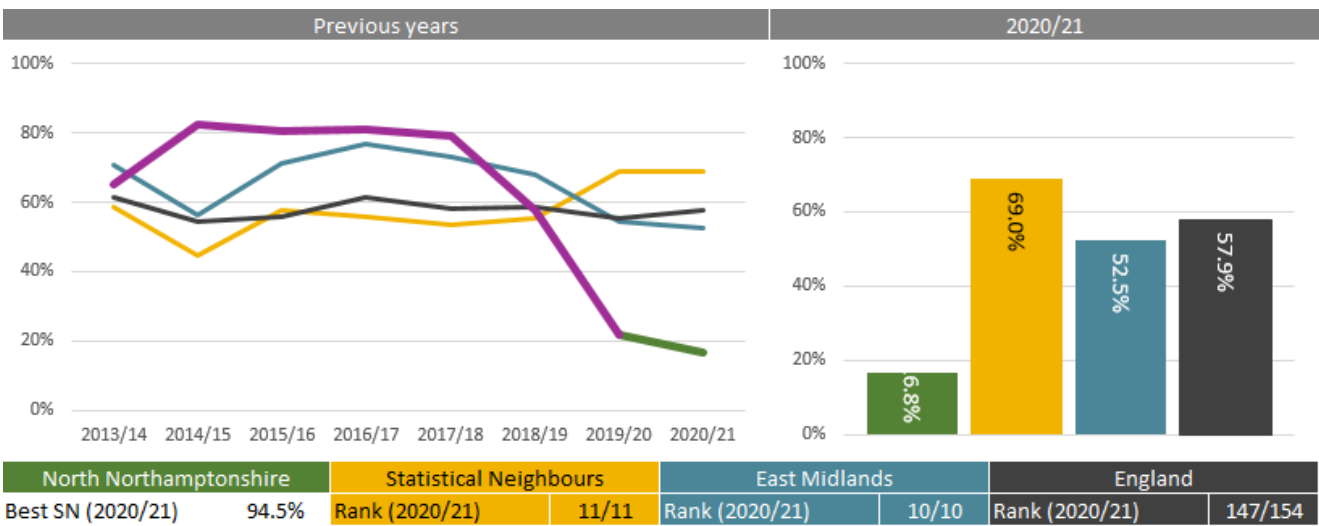
SEN1a: % of EHC plans issued within 20 weeks (including exceptions) - (Corporate Measure BBF18)

The whole process of EHC needs assessment and EHC plan development, from the point when an assessment is requested (or a child or young person is brought to the local authority's attention) until any final EHC plan is issued, must take no more than 20 weeks. The relevant legislation provides for exceptions to the time limits in certain situations. This measure represents the proportion of EHC plans issues within 20 weeks, including exceptions.

Latest Performance



Benchmarking



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Special Educational Needs

SEN1a: % of EHC plans issued within 20 weeks (including exceptions) - (Corporate Measure BBF18)

Service Manager Update

	<p>The summer has allowed the team to focus on writing and finalising plans.</p> <p>Again, this is the impact of the new assessment team which has been piloted as part of the new EHC Team reorganisation.</p> <p>Whilst the team have written and finalised plans, many are finalised on type due to late lead professional advices not allowing the EHC Team time to consult. RSA decisions are being made by week 6 (no decisions have been made after 6 weeks), advice is requested but often not returned until Week 16-17 of the process leaving the EHC team a few days to write the plan and 15 days for the draft to be commented on by the parent. To meet the statutory 20 week timescales, there is no time to send consults for pupils and staff have to amend plans naming a school once they are finalised. The EHC Team are working collaboratively with the EP service and health to try to improve this.</p>
Sept 2023	

Performance Team Analysis

Stable	<p>78.2% of EHC plans were issued within 20 weeks (including exceptions). This marks a slight decline compared with last month's performance of 88.9%. Even so, the latest recording in September 2023 is ahead of the performance in September 2022 (50.0%).</p> <p>The last nine months have recorded the highest rate of EHC plans issued on time so far, with an average of 78.7% plans issued on time. By comparison, 52.3% of EHC plans were issued on time during the same period of last year.</p>
September 2023	<p>An average of 64.5% of plans were issued on time in the last twelve months, compared with an average of 44.1 % of plans issued on time during the same period of last year (October-September).</p>

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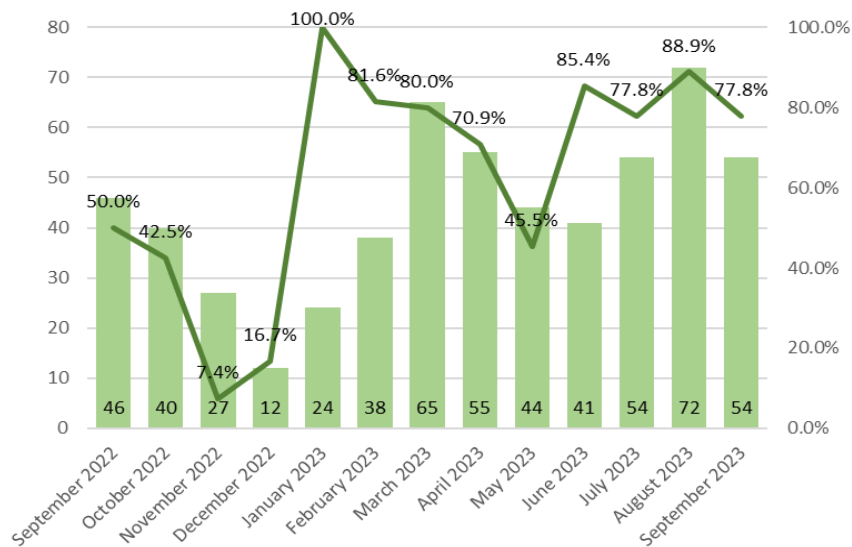
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Special Educational Needs

SEN1: % of EHC plans issued within 20 weeks (excluding exceptions) - (Corporate Measure BBF18)

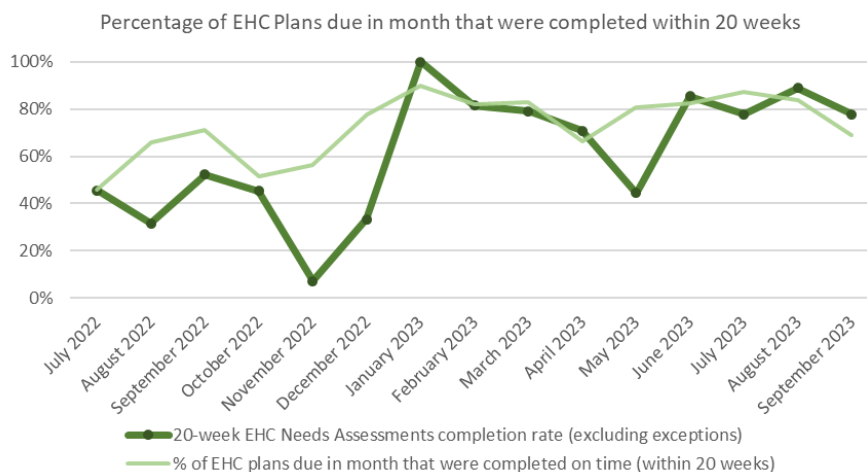
The whole process of EHC needs assessment and EHC plan development, from the point when an assessment is requested (or a child or young person is brought to the local authority's attention) until any final EHC plan is issued, must take no more than 20 weeks. The relevant legislation provides for exceptions to the time limits in certain situations. This measure represents the proportion of EHC plans issues within 20 weeks, excluding exceptions.

Latest Performance



Benchmarking

Additional Metrics



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Special Educational Needs

SEN1: % of EHC plans issued within 20 weeks (excluding exceptions) - (Corporate Measure BBF18)

Service Manager Update

	<p>The summer has allowed the team to focus on writing and finalising plans.</p> <p>The team have worked hard over the past three months to develop a data dashboard and a weekly leadership team meeting to monitor key areas of team performance and highlight any issues that may prevent the team from achieving. This strategy alongside the piloting a a new organisation of the team which was started in July 2023 has hugely benefitted the team and its ability to write plans and achieve the 88.9%. This figure, as mentioned above does not reflect the number of plans finalised by naming a specific school. The team have systems and processes in place to complete the 20-week process including naming however the team are unable to achieve this at this time due to the impact of late advices. The team are working collaboratively with the EP services and health to try to improve the timeliness of returned advices.</p>
Sept 2023	

Performance Team Analysis

	<p>77.8% (54) of EHC plans (excluding exceptions) were issued within 20 weeks in September 2023, a slight decline from last month's performance of 87.7%. Performance in September 2023 is ahead of ahead of the same month last year (50% in September 2022) and two years ago (20.0% in September 2021).</p> <p>The last four months account for the best results so far, with performance ranging between 74.1%-87.7%.</p> <p>In the last twelve months, an average of 67.2% of EHC plans (excluding exceptions) were issued on time. This is a significantly better outturn than the average during the same period of last year (38.7%).</p>
September 2023	<p>66.8% of EHC plans due in month were completed on time in September 2023. An average of 75.8% of EHC assessments due in month were completed on time in the last twelve months.</p>

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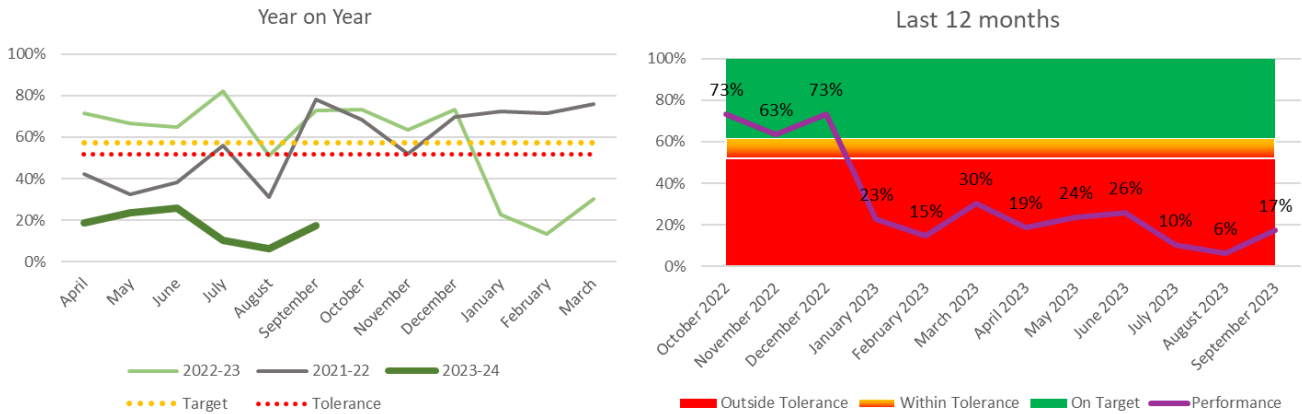
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Special Educational Needs

SEN1b: % of EP advices submitted each month which are by the due date

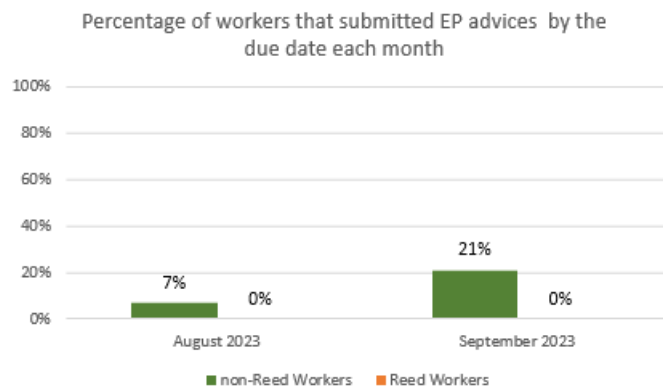
Any advice and recommendations provided by the EP will be time-limited and should be monitored and reviewed on a regular basis. This measure represents the proportion of educational psychology advices submitted by the due date.

Latest Performance



Benchmarking

Additional Metrics



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Special Educational Needs

SEN1b : % of EP advices submitted each month which are by the due date

Service Manager Update	
Below Target	<p>Number of EHC Assessments has significantly increased in November and December 2022 compared with previous year. Number of Advice due dates had increased from 79 to 130 for November/December (combined): comparing 2021 with 2022 - an increase of 65%. Between those times, EPS employed generic capacity has reduced by 48%. And while some of the staffing shortfall has been made up with an increase in Trainee EP capacity and reduced specialist/management time, planned access to more significant associate EP capacity from Reed to make up shortfall has resulted so far in only 11 Advices being provided by Reed (3 in August and 8 in September). And permission to recruit more employed EPs remains suspended. The backlog, knock-on effect of spike in demand in Nov-Dec; continued high demand for EHC Assessments in January (73 due dates) and in June (77 due dates) and September (86 due dates); steady demand in between; and increasing demand on EP time for other urgent work: all impact timeliness of Advices. Hence, for all but 2 months (Feb and May) of the last academic year, the number of Advice due dates has been greater than the amount of Advices submitted for that month - entrenching and extending the backlog.</p> <p>Of the 36 late Advices in Sept 2023, timeliness was compromised by: the current and previous increased demand (i.e. backlog) compared to reduced capacity in EPS, as well as lack of access to CYP for assessment in school summer holiday (36); and delays brought about by EP sickness (2) and late notification of case (1). Furthermore, in order to support the LA's overall EHCP 20-week KPI, rather than focus on meeting the 6-week Advice due dates, the EPS has, as instructed, prioritised providing Advices that maximise the ability of the EHC Team to meet the 20-week statutory timeline. During September, the EPS submitted by the 16th week 27 of 43 Advices = 63%; and 95% by 20th week.</p>
Sept 2023	
Performance Team Analysis	
Declining	<p>17.4% of EP advices were submitted on time in September 2023. This marks a slight improvement (+11 percentage points) from last month's poor performance of 6.4%. Yet, September 2023 is the sixth consecutive month that performance is below 30%. By comparison, 72.7% of EP advices were submitted in September 2022</p> <p>January 2023-September 2023 account for the worst results so far, with an average of 18.9%. Prior to January, at least 60% of advices had been submitted on time in 12 out of 13 months, with +70% achieved on eight occasions.</p>
September 2023	<p>An average of 31.7% EP advices were submitted on time in the last 12 months while 68.2% of EP advices were submitted on time during the corresponding period of last year (October-September).</p> <p>All of the EP advices submitted on time in September 2023 (17.4%) and August 2023 (6.4%) were completed by non-Reed workers. The EP advices completed by Reed workers did not meet the due date.</p>

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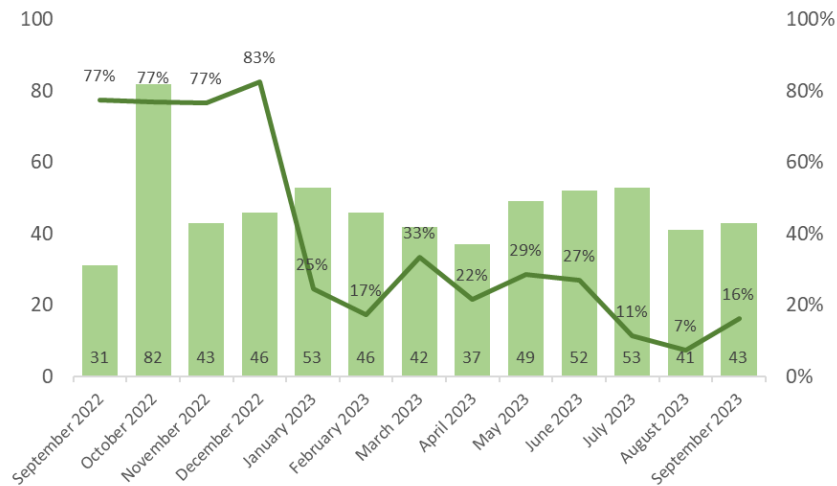
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Special Educational Needs

SEN x: % of EP advices submitted each month which are by the due date (excluding statutory exceptions)

Any advice and recommendations provided by the EP will be time-limited and should be monitored and reviewed on a regular basis. This measure represents the proportion of education psychology advices submitted by the due date.

Latest Performance



Benchmarking

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Special Educational Needs

SEN x: % of EP advices submitted each month which are by the due date (excluding statutory exceptions)

Service Manager Update

Below Target	Commentary as above.
Sept2023	

Performance Team Analysis

Declining	<p>16.3% (43) of EP advices (excluding statutory exceptions) were submitted on time at the end of September 2023, a slight improvement from last month's performance of 7.3%. Performance has significantly declined since the peak of 83% in December 2022. The last three months (July-September) account for the worst results in the year, with performance ranging between 7.3%-16.3%.</p> <p>Prior to January, at least 70% of educational psychology advices had been submitted on time in seven out of eight months. Performance has decline by 66 percentage points since December 2022.</p>
September 2023	<p>An average of 39.6% of EP advices were submitted on time (excluding statutory exceptions) in the last twelve months.</p>

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Special Educational Needs

SEN1f: % of Annual Reviews held within 12 months of the previous review

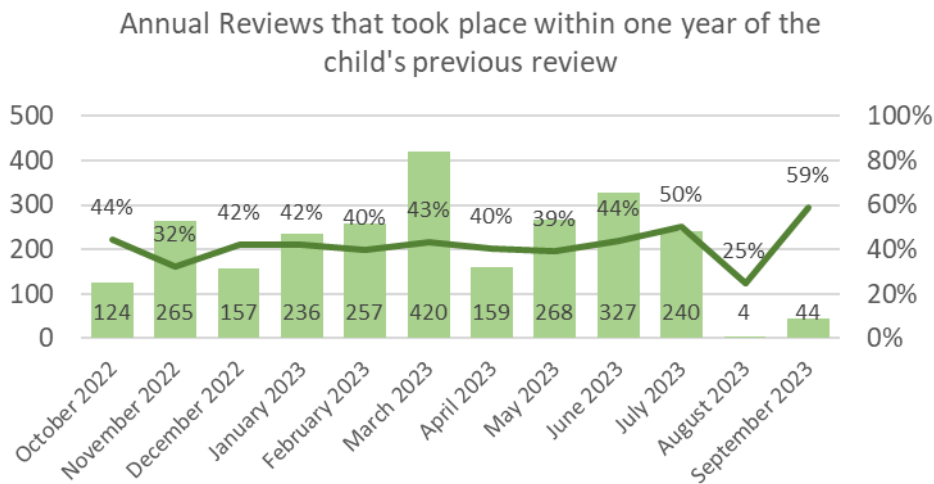
The Annual Review must be held within 12 months of when the EHCP was first issued and thereafter within 12 months of the last review. This measure represents the proportion of Annual Reviews held within 12 months of the last review.

Latest Performance



Benchmarking

Additional Metrics



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Special Educational Needs

SEN1f: % of Annual Reviews held within 12 months of the previous review

Service Manager Update

	<p>A new Annual Review template has been designed and training organised for all settings (EY, primary, secondary, college, OOA, independent, special) for the 26th September. The team feel that updated training is needed to all settings to improve the standard of annual reviews being returned to the team. Clear expectations and a consistent approach will be shared – this should make the amendments completed by the EHC team much more streamlined.</p>
Sept 2023	<p>The weekly data dashboard illustrates the returned annual reviews and we can see the types of settings where annual reviews are not being completed – again with the new team organisation, we will be able to contact settings and challenge this. The caseworkers have been allocated a group of settings and have issued a spreadsheet of the AR's due date for 2023-24 academic year and highlighted if previous AR's are out of time. The annual review team manager has developed a system for monitoring these moving forward. The annual review team leader will complete the weekly data dashboard and capture any issues arising – these will be discussed at the weekly leadership team meeting. This system will enable the team to give a % for each setting of the return AR data which again will enable to team to challenge and ensure that AR's are taking place consistently in all settings.</p>

Performance Team Analysis

Stable	<p>59.1% of annual reviews were held on time in September 2023 (44). Performance has significantly improved compared with last month's low of 25.0%.</p> <p>In the last twelve months, the highest proportion of annual reviews held on time was recorded in July 2023. Between 29.0% and 59.1% of annual reviews were held on time in the last six months.</p>
September 2023	<p>An average of 41.8% annual reviews were held on time in the last twelve months. This is slightly behind of the average during same period of last year (46.8%)</p>

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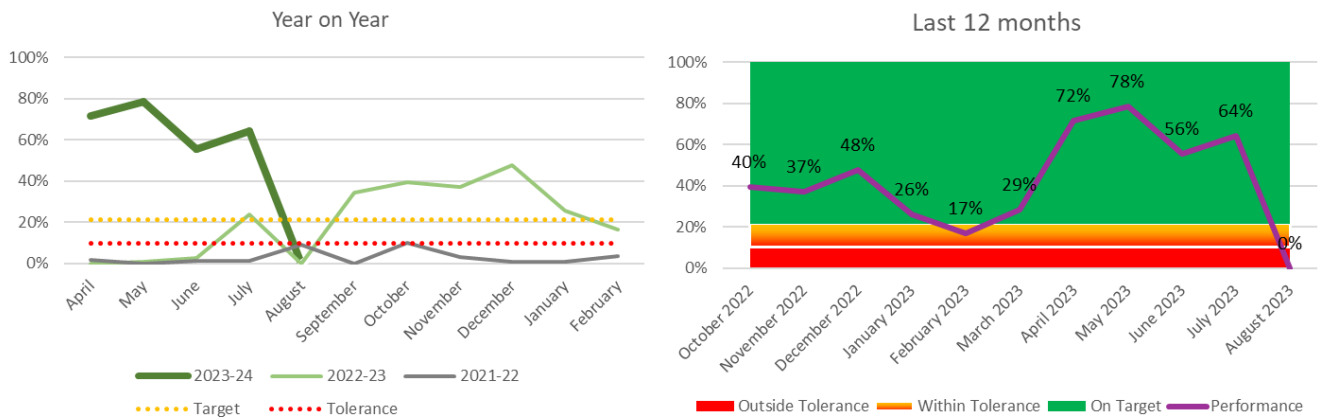
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Special Educational Needs

SEN1c: % of Annual Reviews completed within 4 weeks of meeting

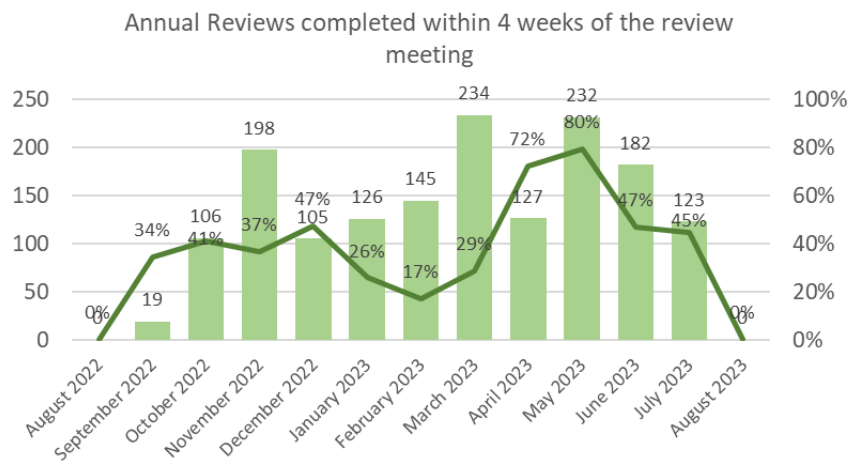
This measure presents the proportion of Annual Reviews completed within 4 weeks of the date of the review meeting.

Latest Performance



Benchmarking

Additional Metrics



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Special Educational Needs

SEN1c: % of Annual Reviews completed within 4 weeks of meeting	
Service Manager Update	
Sept 2023	<p>See above – A small percentage of this is also due to a decrease in the number of staff employed and staff absence in the annual review team.</p>
Performance Team Analysis	
Stable	<p>0% of annual reviews were completed within 4 weeks of meeting in August 2023. Equally, no annual reviews were completed within 4 weeks of meeting last year, in August 2022.</p> <p>64.2% of annual reviews were completed within 4 weeks of meeting in July 2023; a slight decline from June's performance of 55.7%. Previously, May 2023 scored the highest volume of Annual Reviews completed within 4 weeks of meeting (78.4%).</p>
September 2023	<p>April 2023 and May 2023 reported exceptionally high volumes for the annual reviews completed within 4 weeks of meeting. By comparison, 0.0% and 1.0% of annual reviews were completed on time during April 2022 and May 2022.</p> <p>Overall, the most recent months have produced the best performances in the last two years: An average of 41.6% of annual reviews were completed on time between September 2022 and August 2023 compared with an average of 3.9% of annual reviews completed on time during the same period in 2021-22 (under the old method).</p>

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**Executive Advisory Panel – Future Communities
Briefing Report
Thursday 2nd November 2023**

Meeting Date	2 nd November 2023	
Author(s)	Marsha Brown and Jo Hutchinson	
Audience	Executive Advisory Panel – Future Communities	
Purpose	Discussion ✓	Information ✓
Confidential	Official Internal ✓	

1. Report Background

- 1.1. The Glenvale Park development in Wellingborough will have 3,000 circa homes once complete and as part of the Sustainable Urban Extension (SUE) a 2-form entry primary school was built. However, following the annual strategic pupil place planning exercise in January 2023, it was established that there would be insufficient demand to support the school opening until September 2025.
- 1.2. Based on this, work was done to assess the options for the new school and from this local primary schools were invited to express their interest in relocating to the brand-new school at Glenvale Park. Two primary schools (Little Harrowden and Wilby CE VA) submitted applications to relocate and following a robust interview process, Wilby CE VA Primary School was recommended as the school to proceed to the next stage of the process.
- 1.3. The next stage of the process was to launch a 30-day public consultation which ran from the 5th September to 5th October. A summary of the expressions of interest process was outlined in the previous [paper](#) to the Executive Advisory Panel on the 7th September 2023.

2. Consultation Summary

- 2.1. The consultation was hosted on the Council's Consultation and Engagement Hub and commenced 5 September 2023 and concluded on 5 October 2023.
- 2.2. The public consultation was supported by the Council's Consultation and Engagement Team. The structure and design of the consultation set out the proposal and enabled both online and non-digital means of participation, in accordance with nationally recognised good practice.
- 2.3. The consultation was published on the local BBC News website, sent to Councilors, Teaching and Support Staff Union Representatives, local members of parliament, town and parish Councils, partner organisations, members of the Council's Consultation Register, and with members of the North Northamptonshire Residents' Panel who reside within the local area.
- 2.4. In total, 202 respondents filled out a questionnaire either partially or fully and 2 respondents submitted a written response.
- 2.5. Summary of responses:
 - Respondents were asked to what extent they support or propose the proposal; there were 160 responses to this question, two thirds (63.1%) said they strongly support or tend to support the proposal and one third (33.8%) said they strongly oppose or tend to oppose the proposal.
 - When comparing the responses to this question to the different types of respondents; 66 respondents who identified themselves as either a pupil or parent/carer/guardian of a pupil of

Wilby CE VA Primary responded as follows: 58.2% supported the proposal and 40.0% opposed the proposal.

- In summarising the responses from 18 members of staff of Wilby CE VA Primary and the Parent Teacher Association (PTA), a total of 92.3% supported the proposal. Of all the other respondents 61.2% supported the proposal and 33.7% opposed the proposal.
- Respondents were invited to share their feedback on why they felt the proposal would have a positive impact; a total of 103 respondents responded and nearly three quarters expressed their general support. A small number shared feedback relating to concerns over transport/or safe routes to the new school, with one reference to an assurance being made regarding free school transport to the school for pupils.
- Respondents were also invited to share whether they felt the proposal would have any negative impacts, there were 74 responses. Almost half of the responses were in relation to the heart of the village and the community life being taken away as a result of the relocation. A third of responses related to the additional travel and adding additional vehicles to the current traffic and alongside this was a quarter of responses with concerns regarding the environment with the additional traffic on the road/safety concerns for children with a perception of no safe walking routes to Glenvale Park from Wilby.

3. Next Steps

- 3.1. The Executive Advisory Committee is now invited to reflect on the details of this briefing paper and share any comments with the Wilby relocation project team for submission to the Executive at the 16th November meeting.
- 3.2. The Executive will be invited at their meeting on the 16th November 2023 to reflect on the outcome of the formal consultation when considering the request for approval of the relocation of Wilby CE VA Primary School to the Glenvale Park development.
- 3.3. The Executive decision must be made within a period of two months of the end of the formal consultation period. The reasons for the Executive decision must be published within one week of making a determination.
- 3.4. If the relocation of Wilby CE VA Primary School to the Glenvale Park development is approved, then the DfE guidance 'Making a Significant Change to an Academy or Maintained School' process will continue at pace. Simultaneously, the necessary preparations and planning for the relocation will begin immediately.